

1st September 2020

Dear Parents and Carers,

We hope you and your families are safe and well and that the summer has brought you some well-earned rest. We write to update you prior to the term starting this week and refer to the recent announcements made by DfE.

Lunch and Catering Facilities

You may recall from my letter in July that the academy is moving to a pre-order system. To ensure that students from different year groups are not near each other during the academy day we will be operating a different system for catering facilities on site.

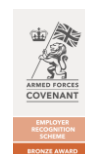
A necessary development of our catering service sees a pre-order system now in place and ready to go live from Friday 4th September. Your child will be given details of this system and information will also be shared via our website too. A lunch menu and instructions of how to order for the following week will also be shared with you each week. All food orders made through the new system will be delivered to the corresponding classrooms on the respective day at lunchtime. Students will not be able to place orders on the day or on site so it is imperative that if students will be having lunch from our catering providers, the order has taken place as expected.

Due to this ordering system only able to take orders after our return this week, all students are asked to bring a packed lunch with them on Wednesday, Thursday and Friday. If a child is in receipt of free school meals, a lunch will be provided for them by the academy. By next week, our pre-order system will be up and running and we look forward to providing lunches for those students who wish to pre-order them.

We would like to remind you that we operate a ‘cashless’ system at the academy and therefore no cash payments are accepted on site. All students purchasing from the academy menu will need to ensure that funds are credited via SchoolMoney in a timely manner. Students eligible for free school meals will not need to add credit to their accounts. Year 7 parents will be registered onto this system during this first week, as soon as we have the completed forms returned to us. Any students wishing to bring in a packed lunch will still be able to do so.

High Standards and Expectations – Face Coverings

You will have seen the DfE guidance for wearing mask in schools change last week. Following detailed consideration of this change in guidance, the academy has updated its guidance about masks in our setting. **Whilst it is not compulsory, all staff and students are encouraged to wear**



masks or face coverings in corridors, canteens and other indoor, communal areas. Face coverings must be appropriate in design and should be plain, not featuring patterns, branding or logos. We are aware of parents and carers already having purchased face coverings in recent weeks and months and where there is an issue with those purchases not meeting these expectations, we encourage you to make contact with your child's respective achievement coordinator at the academy so that we can work together on a suitable resolution. Our aim is to ensure that safety is paramount for our students and staff and we will continue to strictly follow DfE guidance.

Please rest assured that all students will be given a tutorial on the safe use of face coverings on their first day at the academy. Should students wish to use a face covering, they should have a sealed plastic bag with them in which they can safely and hygienically store them after use in communal areas.

REMINDER - The First Week

Wednesday 2nd September to Friday 4th September 2020

To allow us to fully brief students and ensure they are made aware of further detail about the academy day from September, we will welcome students back on the following dates and times, **adding to the year groups who have already returned as the week continues so that we have all students back by end of the week:**

Year 7 – Wednesday 2nd September 8:30am

Year 11 – Wednesday 2nd September 10:45am

Year 8 – Thursday 3rd September 9:15am

Year 9 – Thursday 3rd September 10:45am

Year 10 – Friday 4th September 9:15am

Students are expected to be in full academy uniform, with a suitable bag. Please note, PE kits are not required this week. Students will be made aware of when they are to attend in PE kit and this will be communicated with parents in advance too.

We look forward to welcoming your child back this week and providing them with the high quality education they deserve, all in a safe manner.

Yours faithfully,



Mr K. Uppal

Principal