

Home Academy Agreement Addendum during Covid-19 partial opening - June 2020

Key Considerations	Bristnall Hall Academy will:	As a Pupil I will:	As a Parent/Carer - I/We will:
Drop off and pick up times	<ul style="list-style-type: none"> - Stagger the start and end times to reduce the number of people on site - Use separate gates/entrances for Year 10 to key worker children on site already - Mark the floor to show where to wait safely, by group - Create clear waiting spaces for each group - Provide a one-way system onto the main site 	<ul style="list-style-type: none"> - Follow the instructions of staff and wait at markings before entering/leaving - Arrive at the academy for my designated time slot - Follow the one-way system in the academy 	<ul style="list-style-type: none"> - Ensure that my child arrives at academy at the allocated time and entrance gate to support staggered entry times - Ensure that I discuss with my child the importance of waiting safely if being collected by car from the gates.
Adults	<ul style="list-style-type: none"> - Minimise the staff numbers interacting with any group in a room - Have staff to supervise any break/lunchtimes (not applicable for Year 10) 	<ul style="list-style-type: none"> - Listen to the adult/s who work with my group - Follow instructions at break/lunchtimes (not applicable for Year 10) 	<ul style="list-style-type: none"> - Support the adults in the academy with their expectations by discussing these with my child
Contacting staff	<ul style="list-style-type: none"> - Communicate any issues via phone/email to designated staff 	<ul style="list-style-type: none"> - Ensure I tell adults of any issues during the day 	<ul style="list-style-type: none"> - Call or email the academy with any concerns that I may have using the academy contact details provided
Reception area	<ul style="list-style-type: none"> - Be available by phone and/or email to answer queries as appropriate 		<ul style="list-style-type: none"> - Contact the academy reception by phone or email - If there is an emergency, observe social distancing in the academy reception - Understand that for any face to face meetings social distancing will be followed
Cleanliness	<ul style="list-style-type: none"> - Ensure that we have soap and hand sanitiser readily available and that regular handwashing is insisted upon. - Provide equipment for students in a personalised pack so that they do not need to share. - Make sure that environments are kept clean. 	<ul style="list-style-type: none"> - Wash my hands when I am told to. -Sneeze and cough into a tissue and put the tissue in to the bin straight away. - Keep my work/equipment on my desk - Maintain social distance between me and my friends. - Avoid touching surfaces unnecessarily - Look after equipment that is provided for me. 	<ul style="list-style-type: none"> - Make sure that my children are kept clean with a daily change of clean clothing - Make sure my child washes their hands before leaving the house
Social distancing and safe behaviours	<ul style="list-style-type: none"> - Insist on maintaining distance, as much as we are able, and maintain high levels of hygiene for all members of the academy community and the environment. - Have floor markings/signage at 2m regular intervals in corridors and outdoor areas where appropriate - Have a one-way system for entering and leaving the building 	<ul style="list-style-type: none"> - Be respectful to people all of the time. - Keep my friends safe by not hugging them or touching them. - Walk home alone/cycle or with my adult collecting me or maintain distance on public transport as far as possible - Enter and leave the academy site safely, without waiting for peers or congregating into large groups. 	<ul style="list-style-type: none"> - Talk to my child about the need for high levels of hygiene. This includes not hugging, holding hands, sharing their drinks/food, spitting etc. as well as washing hands thoroughly when asked to and when they wish to. - Ensure that my child follows the rules for social distancing and safe behaviours in the academy - Ensure my child follows social distancing when not in the academy which includes coming to and from academy
Well being	<ul style="list-style-type: none"> - Provide care and nurture for your child as we always have done 	<ul style="list-style-type: none"> - Follow the new rules in the academy to keep everybody safe. 	<ul style="list-style-type: none"> - Support us as we endeavour to get the children back to academy.
Social bubbles	<ul style="list-style-type: none"> - Ensure the groups are no bigger than 7 students with a teacher in a regular sized classroom and 8 with a teacher in a larger classroom. - Ensure all children have access to the distance/home learning and other activities. 	<ul style="list-style-type: none"> - Stay with my learning group and listen to the adult leading my learning 	<ul style="list-style-type: none"> - Continue to inform the academy of the days I need to care for my child - Contact the academy if my child, expected in the academy, is unable to attend that day - Provide the academy with at least 1 weeks' notice if you choose to send your child back to the academy so that the appropriate risk assessments can take place.
Illness and symptoms	<ul style="list-style-type: none"> - Inform the parents of the group of children should one of them display symptoms and advise on self-isolation for 14 days and testing. This includes the adult displaying symptoms. - Call parents to collect individual children if they are ill in any other way. - Keep any child displaying symptoms safely away from others in a designated room and care for them using PPE (if appropriate). 	<ul style="list-style-type: none"> - Tell an adult straight away if I feel unwell in any way. 	<ul style="list-style-type: none"> - Keep my child at home if they display symptoms or if they are ill. - Call academy to let them know that my child will not be in and why as soon as possible. - Make sure the academy has at least 2 contact numbers and someone can be contacted throughout the day.

Home Academy Agreement – Working Together to Achieve More

#TransformingLives

Key Themes	Academy Transformation Trust will:	Bristnall Hall Academy will:	As a Pupil I will:	As a Parent/Carer - I/We will:
Aspiration and Pride	<ul style="list-style-type: none"> ▪ Set, promote and deliver an ambitious vision ▪ Celebrate and promote the achievements of pupils and the academies ▪ Support and challenge academies to be the very best they can be for our pupils 	<ul style="list-style-type: none"> ▪ Be ambitious for every individual in the academy fostering interests and passions ▪ Provide opportunities for pupils to broaden their horizons ▪ Create a community we can all be proud of 	<ul style="list-style-type: none"> ▪ Work hard, try my best and be prepared ▪ Take pride in my efforts, wear my uniform correctly and be proud of my academy ▪ Consider my future options and work towards achieving them 	<ul style="list-style-type: none"> ▪ Make sure my child wears the correct uniform and has all necessary resources ▪ Encourage thinking about the future ▪ Be proud to be part of the academy ▪ Reward effort
Behaviour and Sanctions	<ul style="list-style-type: none"> ▪ Communicate key expectations to academies regarding the management of pupil behaviour ▪ Support and challenge academies with developing and implementing their policies 	<ul style="list-style-type: none"> ▪ Promote positive behaviours ▪ Set out clearly rules, rewards and sanctions in a policy and ensure they are communicated and promoted widely and often ▪ Apply the policy fairly and equitably 	<ul style="list-style-type: none"> ▪ Have excellent attendance ▪ Read and uphold the academy rules ▪ Promote positive behaviour, be a role model to others in the academy and off site ▪ Accept what happens if rules are broken 	<ul style="list-style-type: none"> ▪ Read and respect the academy rules ▪ Work with staff to ensure rules are upheld and not repeatedly broken ▪ Ensure positive behaviour messages and full attendance are promoted at home
Communication and Events	<ul style="list-style-type: none"> ▪ Develop, maintain and update a Trust web page and other key documentation ▪ Use Twitter to enable staff to engage and initiate education debate and research ▪ Plan and run a pupil awards annually 	<ul style="list-style-type: none"> ▪ Ensure all documentation is available electronically and if required in paper form ▪ Give sufficient notice of events and update the website calendar to reflect this ▪ Plan and run a wide range of events annually 	<ul style="list-style-type: none"> ▪ Share key academy information with home ▪ Regularly visit the academy web site and check the academy calendar ▪ Attend relevant academy events and support them fully 	<ul style="list-style-type: none"> ▪ Read and where required act on academy communications promptly ▪ Ensure my child is aware of key dates across the academy year and is prepared for them ▪ Support academy events
If things go wrong	<ul style="list-style-type: none"> ▪ Ensure all academies have and promote our complaints procedure making sure it is clearly accessible ▪ Support and challenge academy leaders where required to lead to a positive resolution 	<ul style="list-style-type: none"> ▪ Actively listen and ask questions ▪ Direct parents to further help and/or the complaints procedure ▪ Make changes if they are deemed required ▪ Contact you after to check for resolution 	<ul style="list-style-type: none"> ▪ Share any worries I may have with my parents and/or academy staff ▪ Support all decisions made by the academy and my parents/carers ▪ Speak up again if things are still not right 	<ul style="list-style-type: none"> ▪ Initially contact academy teaching staff ▪ Not use social media to air my views ▪ Escalate my concerns through the complaints procedure ▪ Work with staff to resolve the issue
Learning Environment	<ul style="list-style-type: none"> ▪ Ensure all academies have a top drawer site supervisor and regional premises manager, are well maintained, fully compliant with legislation and updated in response to need ▪ Expect high quality learning environments 	<ul style="list-style-type: none"> ▪ Maintain and improve the academy campus and develop a safe, happy, respectful and learning focussed community for all ▪ Have top quality displays that promote and celebrate learning, culture and endeavour 	<ul style="list-style-type: none"> ▪ Help keep my academy clean and tidy and use academy resources appropriately ▪ Work hard and allow others to work hard ▪ Be proud to have my work displayed and take an interest in the work of others 	<ul style="list-style-type: none"> ▪ Pass on any concerns and positive comments about the academy premises to academy staff ▪ Remind my child to respect the academy environment and check they do ▪ Observe the displays when in the academy
Teaching, Learning and Curriculum	<ul style="list-style-type: none"> ▪ Regularly monitor the work of academies through the model of challenge, support and intervention ▪ Promote and share existing best practice from within and beyond the Trust 	<ul style="list-style-type: none"> ▪ Insist on teaching of the highest quality ▪ Design and implement a diverse, challenging and relevant curriculum ▪ Ensure all pupils have access to a range of broader experiences and opportunities 	<ul style="list-style-type: none"> ▪ Listen carefully and pay attention ▪ Be positive, open minded, ask questions and for help if I need it ▪ Be determined to do my best ▪ Reflect on feedback and learn from mistakes 	<ul style="list-style-type: none"> ▪ Take an active interest in what my child is learning and support where I can ▪ Expect my child to complete homework ▪ Attend open events, parent/staff consultations and read relevant documents
Safeguarding	<ul style="list-style-type: none"> ▪ Make safeguarding the top priority ▪ Monitor the quality of safeguarding practices across all academies providing swift and effective support and challenge where necessary 	<ul style="list-style-type: none"> ▪ Make safeguarding the top priority ▪ Ensure checks, training, systems and procedures are compliant and reflect best proactive practice ▪ Support pupils and families in partnership 	<ul style="list-style-type: none"> ▪ Make safeguarding a priority ▪ Talk to staff if anything is worrying me ▪ Keep an eye on my friends and classmates and talk to staff if I think something may be worrying or wrong with them 	<ul style="list-style-type: none"> ▪ Make safeguarding a priority ▪ Be vigilant and alert the academy to any concerns ▪ Fully support staff with all safeguarding work, training and procedures

Signed	Academy Transformation Trust	(Academy) Principal	Pupil	Parent/Carer/s
				

